

# AFL PLAY | PlayHQ Concussion Functionality



## KEY FEATURES

- **Player Ineligibility & Clearance:** Enables suspected concussions to be recorded, making players ineligible for selection until they complete the return-to-play process.
- **Automated Notifications:**
  - Sent to PlayHQ profile owners (player or parent/guardian) outlining the required steps to return to play.
  - Sent to club admins (with notifications enabled) and team managers when an incident is logged and throughout the recovery process.
- **Return-to-Play Declarations:**
  - After 21+ Days: Players must declare completion of the graded loading program and confirm medical clearance. No action is required from the club.
  - Before 21 Days: Players must declare a doctor has confirmed no concussion occurred. Clubs must also confirm they've sighted the medical clearance before the player becomes eligible.
- **Reporting Dashboard:** Provides de-identified insights, including:
  - Number of concussion incidents and the 'return status' (open, pending, closed, needs review)
  - Basic demographics (age, gender) and average return-to-play timeframe
- **Privacy:** Once a player's return-to-play date has passed, the concussion incident will only be visible to the profile owner and no longer to leagues or clubs.



## WHY THIS MATTERS

- **For players:** Automatic notifications direct them to the Play AFL Concussion Hub for practical, step-by-step guidance.
- **For clubs/leagues:** Puts responsibility on players to manage their return, while improving oversight and reducing manual admin.

# AFL PLAY | PlayHQ Concussion Functionality



## WHAT IS A SUSPECTED CONCUSSION?

When a participant receives a head knock or impact to the body that sends a force to the head plus signs or symptoms afterwards.



## WHO CAN RECORD A CONCUSSION?

- Team Managers
- Club Administrators
- League Administrators



## RECORDING A CONCUSSION INCIDENT

A Game day incident (within 7 days)

- Go to Admin Portal → Game Day → Select Game → Details
- Incident → add incident Injury – Concussion → Start
- Chose the team, select the player, enter a brief description
- Click Create Incident



## RECORDING A CONCUSSION INCIDENT

A Non-Game day incident

- Go to Admin Portal → Incidents → Non-Game → Select Injury – Concussion → Start
- Enter participant search details
- Enter Incident date, related season and brief description

→ When recorded – the participant receives an email notification  
→ Club/League administrators can view the incident until a clearance is complete



## SUBMITTING A CLEARANCE

Only the participant (or profile owner) can submit a clearance:

- Open PlayHQ Concussion Email; or
- Login to the profile → My Account → Incidents
- Add: proposed return date; Doctor/GP details; complete declarations

**Before 21 days**

- Declare a doctor has confirmed no concussion occurred.
- Note: Clubs must also confirm they've sighted the medical clearance.

**Post 21 days**

- Declare completion of the graded loading program and confirm medical clearance.



## INCIDENT STATUS

- **Open** – Incident has been created, yet to submit a clearance.
- **Pending** – Clearance submitted (21+ days), awaiting the player's return to play date and will then move to 'closed'.
- **Needs Review** – Clearance submitted (less than 21 days), club must confirm sighting of clearance and will then move to 'closed'.
- **Closed** – Incident is closed (only participant/profile owner can view)

# CONCUSSION MANAGEMENT VIA PLAYHQ



PlayHQ Search Discover For Organisations About Us Tony PP

← Back Public View Manage Actions

⚠ Create Incident

🔒 Management access is open until 10:59PM Wed 31 Dec 2025

SENIOR BOYS IN PROGRESS

Hughesy Senior Boys - - Senior Boys B

📅 12:00 PM, Thursday, 27 Feb 2025 📍 Hughes / Hughes 1 View Map 🏆 Concussion Testing League, 2025 📄 Download Game Sheet

### Period Scores

END OF PERIOD	Q1	Q2	Q3	Q4
🛡️ Hughesy Senior Boys	-	-	-	-



# CONCUSSION MANAGEMENT VIA PLAYHQ



## Create Injury - Concussion Incident

**i** Please note:

- Upon entering a suspected concussion, the Player will be notified of the suspected concussion via email including that they are ineligible for selection on a team sheet until they submit to clear themselves via their profile within PlayHQ. They will be provided with details on the process they must follow to safely return to play following a suspected concussion.
- Upon entering a suspected concussion, the team manager and relevant club administrators will be able to see this concussion record. Once the player has been cleared to return from the suspected concussion, the concussion record will only be visible to the PlayHQ profile owner.

Participant\*

Select

Incident Date\*

27/02/2025



Related Season\*

2025

Owning Organisation\*

Andrew Hughes FC

Incident Type\*

Injury - Concussion

Incident Description\*

Please provide a brief description of the incident that resulted in the suspected concussion including any signs or symptoms of concussion.

Create Incident

Cancel



# CONCUSSION MANAGEMENT VIA PLAYHQ



## Create Injury - Concussion Incident

**i** Please note:

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- Upon entering a suspected concussion, the team manager and relevant club administrators will be able to see this concussion record. Once the player has been cleared to return from the suspected concussion, the concussion record will only be visible to the PlayHQ profile owner.

Participant\*

Malakai Youseff

Incident Date\*

27/02/2025

Owning Organisation\*

Andrew Hughes FC

Incident Description\*

Test incident, marking

### Player will be unavailable to play

You are about to submit a suspected concussion for Malakai Youseff. Upon entering a suspected concussion, the Player will be notified of the suspected concussion via email including that they are ineligible for selection on a team sheet until they submit to clear themselves via their profile within PlayHQ. They will be provided with details on the process they must follow to safely return to play following a suspected concussion.

Create Incident

Cancel



# CONCUSSION MANAGEMENT VIA PLAYHQ



Suspected concussion submitted for Malakai Youseff



notifications@uat.playhq.com

To ● Tony Saunders

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

A suspected concussion has been submitted for Malakai Youseff who is now ineligible to be selected to a team sheet until they successfully complete the stages of graded return to play and are cleared to return by a registered medical doctor.

## What does a player with a concussion need to do to safely return to play?

ALL players with a suspected concussion should seek a prompt medical assessment (with a registered medical doctor). After a concussion, players need to take it easy to start, then gradually get more active.

Remember, the return to play process is different for everyone, and it takes at least three weeks to progress through the different stages.

For more information on the stages of return to play, visit [Play.AFL](#)

## What is required for clearance to return following a concussion (and to be eligible to be selected on a team sheet)?

The earliest that a player may return to play following a concussion (once they have completed a graded loading program and have obtained medical clearance) is on the 21st day following the concussion.

Players must have completed the following:



# CONCUSSION MANAGEMENT VIA PLAYHQ



## Add Line-up

HUGHESY SENIOR BOYS

Maximum of 22 players are required for this game.  
Please ensure there is no duplicate player number.

### Team Players - Out

Players that have been allocated to this team, but have not been selected for the line-up in this game.

# Player

- Edmund Barton



- Alfred Deakin



- Andrew Fisher



- Billy Hughes



- Joseph Lyons



- Robert Menzies



- Concussion Test

Player has not met the following criteria to be selected in this game:

- Injury - Concussion

- Malakai Youseff



### Line-up (0/22)

Players that have been selected for this game.

*There are no players in the line-up.*

[Select line-up from a previous round](#)

Edit Captains

### Non-team Players

Add to the line-up players that have not been allocated to the team.

[+ Select Player](#)



# CONCUSSION MANAGEMENT VIA PLAYHQ



**20 Feb 2025 (Injury - Concussion Incident)**

Review and submit your clearance to return to play. Please submit the date which you are proposing to return to play.

**Return Date\***

25/04/2025

**GP/Doctor Name\***

**Provider Number**

**Medical Centre Address\***

**Medical Centre Contact Number\***

I / player have successfully completed the stages of the graded return to play and have remained symptom free throughout the graded loading program

I / player have obtained a clearance to return to play (from a registered medical doctor) to return to full contact training / playing

I / player feel confident to return to play

I / player understand that I may be required to show my team manager or a club administrator my clearance to return to play

**Submit Clearance** **Cancel**

**Amy March**

Jo M Meg M **Amy M** Beth M Meg W

My Teams Profile Registration History Incidents

**Amy March - clearance to return to play**

**12 Mar 2025 (Injury - Concussion Incident)**

Review and submit your clearance to return to play. Please submit the date which you are proposing to return to play.

**Return Date\***

13/07/2025

**GP/Doctor Name\***

**Provider Number**

**Medical Centre Address\***

**Medical Centre Contact Number\***

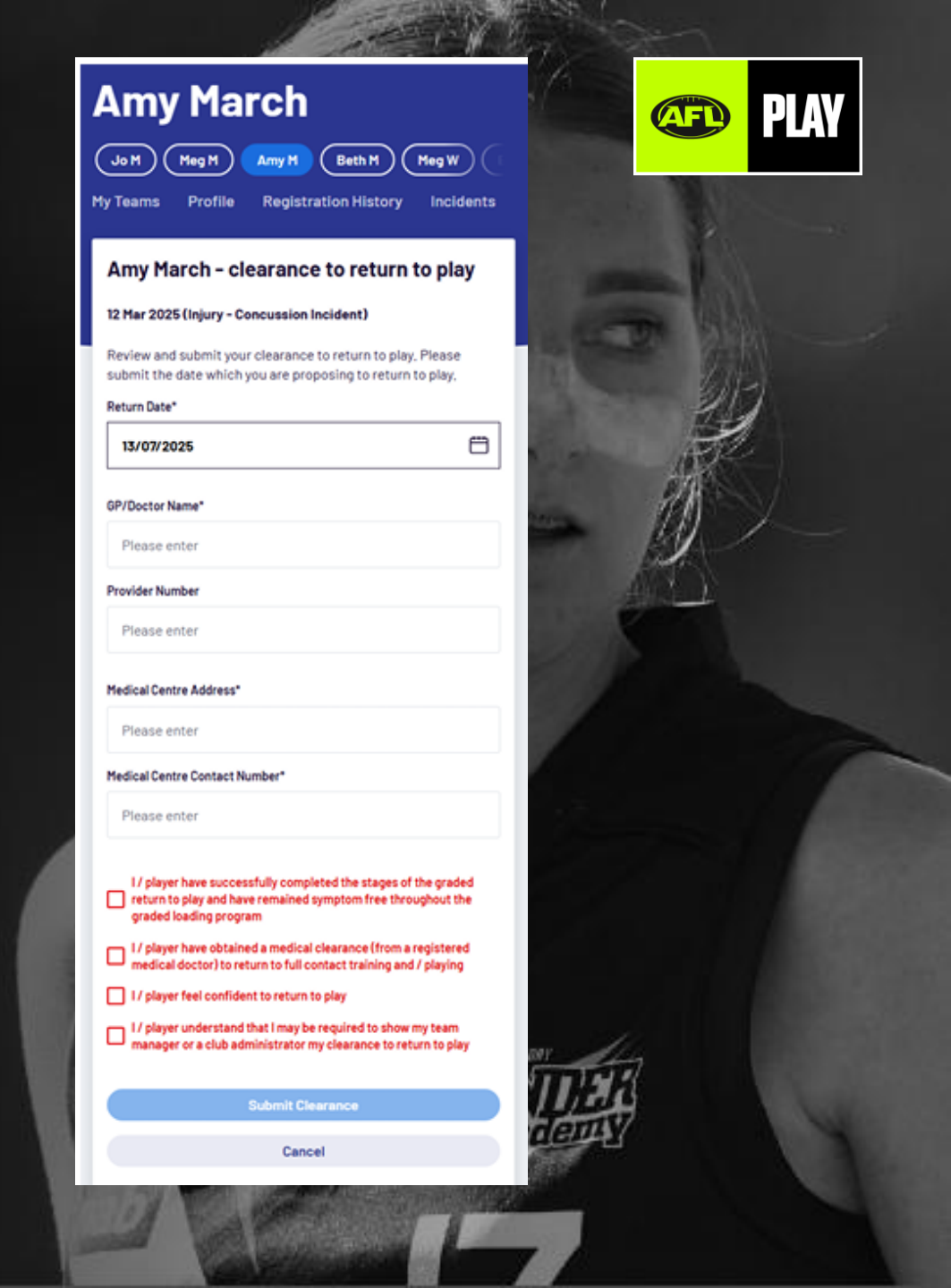
I / player have successfully completed the stages of the graded return to play and have remained symptom free throughout the graded loading program

I / player have obtained a medical clearance (from a registered medical doctor) to return to full contact training and / playing

I / player feel confident to return to play

I / player understand that I may be required to show my team manager or a club administrator my clearance to return to play

**Submit Clearance** **Cancel**



# CONCUSSION MANAGEMENT VIA PLAYHQ



AFL UAT v10.116.1

**PlayHQ**

Using as  
Concussion Testing

- Dashboard BETA
- Favourites
- Competition Management
- Game Day
- Programs
- Participants
- Incidents**
- Transfers & Permits
- Shop
- Venues
- Updates

## Edit outcome

Save Cancel

### Outcome Details

Return to play details for Malakai Youseff

Once complete and for player privacy, this incident will disappear from the incident list after the return date.

#### Clearance Return Date

27 Feb 2025

#### GP/Doctor

Hughes

#### Provider ID

Not yet submitted by participant

#### Practice/Medical Facility

Hughesys

### Clearance sighted by

First Name\*

Tony

Last Name\*

Saunders

Email\*

tony.saunders@afl.com.au

Mobile\*

0400112233

# CONCUSSION MANAGEMENT VIA PLAYHQ



Malakai Youseff medical clearance confirmed - now eligible for selection



notifications@uat.playhq.com

To ● Tony Saunders

If there are problems with how this message is displayed, click here to view it in a web browser.

## This Message Is From an External Sender

This message came from outside your organization.

Malakai Youseff has been cleared to return to play from a suspected concussion and is now eligible for selection on a team sheet.

As outlined in a previous notification, Malakai Youseff submitted that they had received a medical clearance from a registered medical doctor that states that they did not sustain a concussion and are clear to return to play immediately.

A team manager or club administrator has confirmed via PlayHQ that they have sighted the medical clearance for the player, and they are now eligible for selection on a team sheet.

This concussion record on the Player's PlayHQ profile is now only visible to the PlayHQ profile owner.



# CONCUSSION MANAGEMENT VIA PLAYHQ



AFL UAT  
v10.116.1

Using as  
Andrew Hughes FC

- Participants
- Incidents
- Transfers & Permits
- Shop
- Venues
- Reports
- My Organisation
  - Overview
  - Admins
- Settings
- Updates

## My Organisation

Details   Contacts   **Notifications**   Vouchers   Payments

By adding an email address, you agree to use the information that is sent in any email you receive solely for your organisation's purposes.

### Notifications

Add an email address to receive emails whenever a new registration, transfer request and permit request is triggered.

#### Email

+ Add

Limit 30

EMAIL ADDRESS	CONCUSSION INCIDENTS	TRANSFERS	PERMITS	COMP. REG.	PROG. REG.	
<b>tony.saunders@afl.com.au</b> Added by: Tony PP Saunders 24 February 2025	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>maree.power1@afl.com.au</b> Added by: Tony PP Saunders 24 February 2025	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

# CONCUSSION MANAGEMENT VIA PLAYHQ



Hi Andrew!

Here's your PlayHQ insights at a glance.

- Overview
- Registrations
- Participant Map
- Fixtures
- Finances
- Grading
- Retention
- Referrals
- Concussions**
- App Engagement
- Coach Accreditation

Date Range

Last 12 months 03/2/2025-03/2/2026

Season

State

Category

Game Non Game

Gender

Apply Filters

## Recent Concussion Incidents

Shows statistics on recent concussion incidents logged, using the nominated filters.

Total Concussion Incidents Entered

463

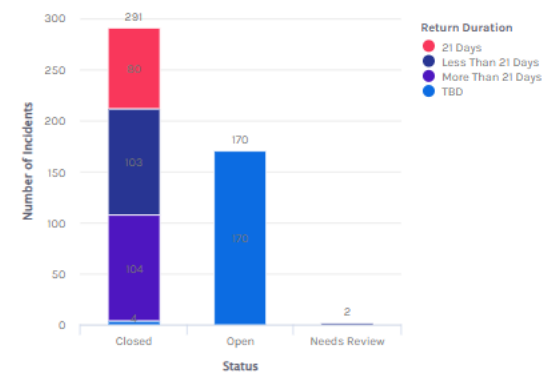
Avg. Concussion Return Duration

29.0 days

### Concussion Incidents By Week



### Concussion Incidents By Status



# CONCUSSION MANAGEMENT VIA PLAYHQ



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Using as  
AFL

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- Coach Accreditation

- Dashboard
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- Incidents
- Transfers & Permits
- Shop
- Venues
- Reports
- My Organisation
- Settings

## Demographics

Shows statistics on the demographics of concussion incident participants, using the nominated filters.

Status

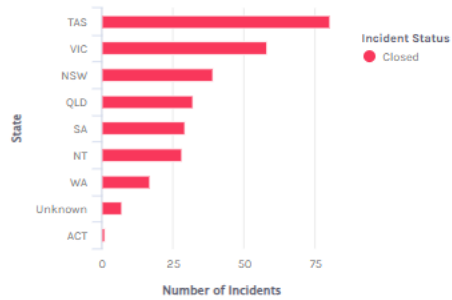
Closed

Return Duration

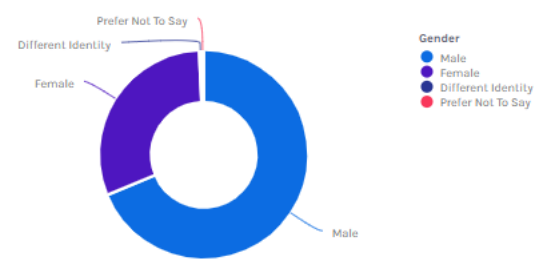
21 Days

More Than 21 Days

### Concussion Incidents By State



### Concussion Incidents By Gender



### Concussion Incidents By Participant Age

